

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Meeting Date: 12-22-25
Time: 4:00 PM

Location:

1001 NW 10th Street
Gainesville, FL 32601

Call to Order: Dr. Terzian called the meeting to order at 4:00 PM. Roll Call was taken.

Members Present: Sevan Terzian
Cheryl Valantis
Michele Borst
Stephen Borst
Lee Ann Laffey

In Attendance: Neil Drake Board Representative
Parent Representative ORSH
Sarah Mosley Principal
Robin Casey CFO

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

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PUBLIC COMMENT

No members of the public, present at the meeting, chose to make a comment to the Board.

Treasurer's Report: The Financial Officer presented the most recent financial reports to the Board. The CFO presented the Board with a proposed revised budget that accounts for changes in the student population and ongoing expenses. She also reported that the company that has applied for Covid Relief Payroll Tax refunds expects that we will receive another large check from the government.

Principal's Report: Ms. Mosley reported that after discussing the possibility with Jeanne Minsavage, who retired from her administrative position last year, Ms. Minsavage agreed to join the board of directors. Ms. Minsavage has a long history with all aspects of school operations.

Ms. Mosley requested that the Board consider spending some reserve funds on campus improvements including a covered sidewalk between the small and big campuses and more storage capacity. She also suggested that the board reward the VPK teachers for having achieved program of excellence status.

Consultant Report: Mr. Drake discussed budget considerations, board membership, next year's calendar, policy considerations, and recommendations for school operations. He suggested that the board should consider having the Academy operate the after school program as a possible source of extra revenue.

Mr. Drake reported that Lee Anne Laffey and Jeanne Minsavage have successfully completed their fingerprint screenings and the 4 hour state mandated board training. Having previously been voted upon for board membership, Ms. Laffey is hereby joining the Board of Directors.

The Board welcomed Ms. Laffey to its membership. Mr. Drake reminded the members that he will be conducting a two hour refresher course immediately after the meeting.

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AGENDA ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Board meeting of 6-20-25 and the Executive Board meeting of 9-20-25 as they have been recorded. (Terzian)

Second: Laffey
Vote: Yea - 5
 No - 0

Motion Carries

2. Adopt the 2026-27 School Planning Calendar:

Motion: The Board adopts the planning calendar for the 2026-27 school year as presented and authorizes the Board Representative and the Principal to modify the calendar on their own authority going forward. (Terzian)

Second: Laffey
Vote: Yea - 5
 No - 0

Motion Carries

3. New Board Member Approval: Jeanne Minsavage, 27 year employee, has agreed to become a board member. Ms. Minsavage has completed her 4 hour mandatory board training and has her fingerprint report on file at the school.

Motion: Dr. Terzian has nominated and The Board of Directors approves the nomination of Jeanne Minsavage to serve on the Board of Directors. (Terzian)

Second: M. Laffey
Vote: Yea - 5
 No - 0

Motion Carries

4. Budget Revision

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Motion: The Board of Directors approves the budget revision, based on enrollment and funding changes, as presented by the Financial Officer. (Terzian)

Second: Laffey

Vote: Yea - 5
No - 0

Motion Carries

5. Academy Cooperative Agreement:

Motion: The Board of Directors Approves the Joint Operation Agreement for The One Room School House and the One Room Academy. (Terzian)

Second: Laffey

Vote: Yea - 5
No - 0

Motion Carries

6. Enrollment Dates:

Motion: The Board of Directors approves April 17th and June 5th as enrollment dates for the 2026- 2027 school year. (Terzian)

Second: Laffey

Vote: Yea - 5
No - 0

Motion Carries

7. Reserve Fund Expenditures:

Motion: The Board of Directors approves the expenditure of up to \$80,000 of reserve funds for the construction and renovation of walkways and additional storage capacity on campus as well as for rewards in the form of retention bonuses. All expenditures must be reviewed and approved by the Financial Officer, the Principal, and the Board Representative. (Terzian)

Second: Laffey

Vote: Yea - 5
No - 0

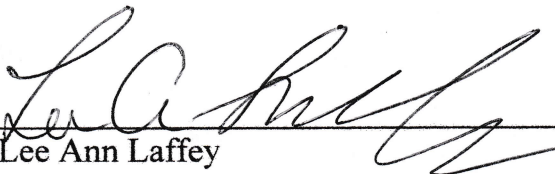
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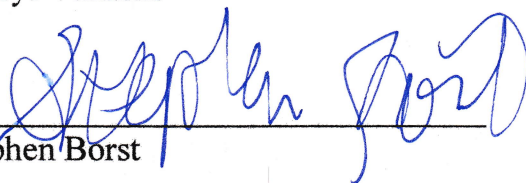
MEMBERS CONCERNS

Next Meeting: Dr. Terzian requested that the board meet in March for its Annual Meeting.

These minutes were faithfully recorded for Michele Borst, Secretary.
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 12-22-25.


Lee Ann Laffey

Cheryl Valantis Jan 28, 2026 11:54:15 EST
Cheryl Valantis


Stephen Borst

Michele Borst Jan 12, 2026 10:47:43 EST
Michele Borst

Sevan Terzian Jan 9, 2026 09:08:09 EST
Sevan Terzian