

## Minutes of the Board of Directors One Room School House Project, Inc.

Meeting Date: 6-30-25  
Time: 9:00 AM  
Location: 4180 NE 15<sup>th</sup> Street  
Gainesville, FL 32609

Call to Order: Mr. Terzian called the meeting to order at 9:00 AM. Roll Call was taken.

Members Present: Sevan Terzian  
Stephen Borst  
Michele Borst

In Attendance:	Neil Drake	Board Representative Principal Designee Parent Representative ORSH
	Sarah Mosley	Principal

*This meeting was conducted in accordance with Florida Statutes which require:*

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

## Minutes of the Board of Directors One Room School House Project, Inc.

**Public Comment:** No one in attendance from the public chose to make a comment.

### AGENDA

#### 1. Adopt Minutes:

Motion: Adopt the minutes from the Board Meeting of 3-27-25 as they have been recorded. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

#### 2: Appoint Financial Officer for 2025-26:

Motion: Robin Casey is appointed Chief Financial Officer (CFO) for The One Room School House Project, Inc. The CFO's duties shall include Records Custodian and working in conjunction with the Treasurer on presentation of financial data. Ms. Casey is relieved of her administrative duties at The One Room School House charter school so that she can proceed with her administrative duties as the Director of One Room Academy. The Treasurer or the Board Representative is authorized to negotiate and sign a contract for Director of One Room Academy for the 2025-26 School year. The CFO, the President, or the Board Represented are authorized to sign employment and vendor contracts for the One Room Academy. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

<p style="text-align: center;"><b>Minutes of the Board of Directors</b> <b>One Room School House Project, Inc.</b></p>
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**3: Appoint Vice-Principals for 25-26:**

Motion: The Board appoints *Brandi Crossman, Ashley Barnes, and Daryl Mosley* as Vice-Principals of The One Room School House for the 2025-26 school year. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

**4: Employment Contracts for 2025-26:**

Motion: Beginning July 1<sup>st</sup>, 2025 the Board Representative and the Principal will develop, and the Principal will sign, employment contracts for the next school year that reflect the school's teacher pay scales. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

**5: Vendor Contracts for 2025-26:**

Motion: Beginning July 1<sup>st</sup>, 2025, the Board Representative and the Principal will review, and the Principal, Board Representative, or Treasurer will sign any renewing vendor contracts for the next school year. New additional vendor contracts will be reviewed and approved by the Principal, the Board Representative, or the Treasurer and signed by the Principal, the Board Representative Manager, or the Treasurer. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

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**6: Contract Auditor:**

Motion: The Board authorizes contracting of Kattell & Co. to perform the annual independent financial audit of The One Room School House charter school. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

**7: Approve Reading and Math Remediation Plan, Comprehensive Reading Plan, Bullying and Harassment Policy, Controlled Open Enrollment Policy, Unresolved Student Welfare Complaints Policy, Non-Discrimination Policy, 26 ELAA Educational Online Privacy Policy, ELAA Book and Media Review Policy, and amended School Safety Policies:**

Motion: The Board approves the Reading and Math Remediation Plan, Comprehensive Reading Plan, Bullying and Harassment Policy, Controlled Open Enrollment Policy, Unresolved Student Welfare Complaints Policy, Non-Discrimination Policy, 26 ELAA Educational Online Privacy Policy, ELAA Book and Media Review Policy, and amended School Safety Policies, and instructs the Principal to publish all required documents and policies on the charter school website. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

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**8: Out of Field Teachers:**

Motion: The Board approves Elize Cruz and Scott Leynes teaching Out of Field in ESOL for the 2025-26 school year. The Board approves Rachael Phillips teaching Out of Field in Elementary Education for the 2025-26 school year. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

**9: Approve School Improvement Plan:**

Motion: The Board authorizes the Executive Board to approve the School Improvement Plan when it has been completed. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries

**10: Approve Florida Safe Schools Assessment Tool (FSSAT):**

Motion: The Board authorizes the Executive Board to approve the Florida Safe Schools Assessment Tool (FSSAT) when it has been completed. (Terzian)

Second: S. Borst

Vote: Yea - 3  
No - 0

Motion Carries


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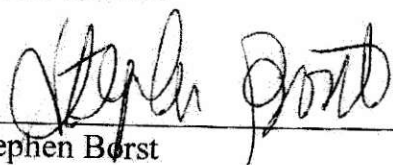
**MEMBERS CONCERNS**

**Next Meeting:** Dr. Terzian requested that the board meet in August. These minutes were faithfully recorded for Michele Borst, Secretary.

We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 6-30-25.

  
Michele Borst

  
Sevan Terzian (Fri 30, 2025 08:03:23 MDT)  
Sevan Terzian

  
Stephen Borst