

**Minutes of the Board of Directors  
One Room School House Project, Inc.**

**ANNUAL MEETING**

Meeting Date: 3-17-25  
Time: 11:45 AM  
Location: 4180 NE 15<sup>th</sup> Street  
Gainesville, FL 32609

Call to Order: Mr. Terzian called the meeting to order at 11:45 PM. Roll Call was taken.

Members Present: Sevan Terzian  
Stephen Borst  
Michele Borst  
Cheryl Valantis

In Attendance: Neil Drake Board Representative  
Principal Designee  
Parent Representative ORSH  
Sarah Mosley Principal

*This meeting was conducted in accordance with Florida Statutes which require:*

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

## Minutes of the Board of Directors One Room School House Project, Inc.

**Public Comment:** No one in attendance from the public chose to make a comment.

**Principal's Report:** Ms. Mosley reported on student progress and the learning needs of students for next year. Enrollment is holding steady and we should have two full kindergarten classes next year. She answered questions regarding progress in state testing, the need for more tutoring for our lowest students, teacher recruitment and expanding the Summer School Program. She explained how the school will accommodate students in the new special needs program if it is approved by the DOE in time for the fall opening.

**Treasurer's Report:** Mr. Drake reviewed the most recent **financial reports** with the Board. He reported on the school's investments and expenditures on security measures, curriculum and supplies. He reviewed the **budget amendment** and laid out a **planning budget for 2025-26**.

**Consultant Report:** Mr. Drake discussed budget considerations, appointments for the next school year, next year's **calendar**, policy considerations and recommendations, recent legislative initiatives that have to be implemented over the summer. He reported on plans for expanding the Summer School program with the addition of more teachers and tutors for an expanded student population.

The Board reviewed progress on the voucher academy application. Mr. Drake reported that most of the required paperwork had been submitted to the DOE and that the rest was nearing completion. The DBA for One Room Academy is in place and the school's bank is handling setting up necessary accounts for keeping all funding and expenditures separate from the charter school.

Mr. Drake suggested that some administrators and Board members form a working group for planning cooperative but distinct operations between the school and the academy.

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***CONSENT AGENDA***

**RENEWAL APPOINTMENTS**

**A: Appoint Principal for 2025-26:**

Motion: Sarah Mosley is appointed principal of the school for the 2025-26 school year. The Treasurer or the Board Representative is authorized to negotiate and sign a contract for the principal for the 2025-26 school year.

**B: Appoint Business Manager for 2025-26:**

Motion: Robin Casey is appointed Business Manager and Public Records Custodian of the school for the 2025-26 school year. The Treasurer or the Board Representative is authorized to negotiate and sign a contract for Business Manager for the 2025- 26 School year.

**C: Appoint Parent and Board Representative for 25-26:**

Motion: For the 2025-26 school year, the Board Representative, Neil Drake, shall represent the board to all parents at the school. The school principal will post a notice to this effect at the school and on the website and issue letters to parents immediately upon the resumption of classes in August.

**D: Appoint Vice-Principals for 25-26:**

Motion: The Board appoints Robin Casey and Daryl Mosley as Vice-Principals of The One Room School House for the 2025-26 school year.

**E: Appoint VPK Director for 2025-26:**

Motion: The Board appoints Sarah Mosley as Director of The One Room School House VPK and Pre-VPK programs for the 2025-26 school year.

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**F: Appoint Teachers and Staff for 2025-26:**

Motion: The Board authorizes the Board Representative, the Business Manager and the Principal to review all current teacher and staff evaluations, interview new potential employees, nominate and hire all teachers and staff for the 2025-26 school year.

**RENEWAL CONTRACTS**

**G: Employment Contracts for 2025-26:**

Motion: The Board Representative and the Business Manager will develop, and the Business Manager will sign, employment contracts for the next school year that reflect the school's teacher pay scales. All employment contracts for 2025-26 shall be reviewed and approved by the Board Representative and signed by the Business Manager. All rehired teachers and full time staff shall receive a pay increase of 2% above their current salary unless their pay increase is greater due to change of status on the pay scale.

**H: Vendor Contracts for 2025-26:**

Motion: The Board Representative and the Business Manager have reviewed, and the Business Manager, Board Representative or Treasurer will sign any renewing vendor contracts for the next school year. New additional vendor contracts will be reviewed and approved by the Business Manager, the Board Representative, or the Treasurer and signed by the Business Manager, the Board Representative Manager, or the Treasurer.

**RENEWAL EXPENDITURES and BUDGETS**

**I: Approve Recurring Expenditures for 2025-26:**

Motion: The Board accepts the revisions to the **list of approved recurring expenditures** presented by the business manager.

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**J: Revise Teacher Pay Scale according to HB 641:**

Motion: The Board appoints the Board Representative, and the Business Manager to make any necessary revisions to the existing **teacher payroll scale** to maintain compliance with evolving legislation and guidance from the State Board of Education as well as any budgetary changes from the legislature. Scale will be in effect for the 2025-26 school year.

**K: Planning Budgets for 2025-26 School Year:**

Motion: The board will adopt the **Planning Budgets** for the 2025-26 School Year as presented by the board representative and the business manager. The Board will amend these budgets at its first meeting in the new school year.

**L: Final Budget Amendments:**

Motion: The board will adopt the Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds for the fiscal year ending June 30, 2025, as a final budget amendment for the school in the same manner as it has in past years.

**1. Motion:** Adopt all motions in the Consent Agenda as presented. (Terzian)

Second: S. Borst

Vote: Yea - 4  
No - 0

Motion Carries

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**REGULAR AGENDA**

**2. Adopt Minutes:**

Motion: Adopt the minutes from the Board Meeting of 1-2-25 as they have been recorded. (Terzian)

Second: S. Borst  
Vote: Yea - 4  
No - 0

Motion Carries

**3. Reconstitute Board:**

Motion: The Board will reconstitute its members and officers in the following arrangement for the 2025-26 school year all members recusing themselves from votes for themselves. (Terzian)

- |   |                          |
|---|--------------------------|
| (1) For President:  | Sevan Terzian            |
| (2) For Vice President:   | Cheryl Valantis          |
| (3) For Treasurer:  | Stephen Borst            |
| (4) For Secretary:  | Michele Borst            |
| (5) For Executive Board:  | Sevan Terzian.           |
| (6) For Executive Board:  | Michele Borst.           |
| (7) For Member upon completion of all<br>necessary qualifications:  | LeeAnne Laffey           |
| (8) For Owner/Chief Administrative Officer<br>of One Room Academy upon<br>completion of all necessary qualifications: | Sevan Terzian (Valantis) |

Second: S. Borst  
Vote: Yea - 4  
No - 0

Motion Carries

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**4. Approve Emergency Policy and Procedure Development and Implementation:**

Motion: The Board accepts any necessary revisions to policy and operational procedures implemented by The Board Representative and the Principal in response to laws, rules and guidance issued by government agencies. The Board will review these policies at the earliest opportunity subsequent to their implementation. The Executive Board will approve any necessary Policy provisions when timeliness or other circumstances prevent the full Board from meeting. The full Board will review and approve all Policy changes. (Terzian)

Second: S. Borst

Vote: Yea - 4  
No - 0

Motion Carries

**5. Authorization for purchasing curriculum and equipment for 2025-26 school year:**

Motion: The board authorizes the Board Representative and the Principal to determine needed curriculum, materials, and equipment for the next school year and to make purchases as soon as possible. The Board authorizes up to \$50,000.00 of reserve funds for these purchases. (Terzian)

Second: S. Borst

Vote: Yea - 4  
No - 0

Motion Carries

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**6. Authorization of Performance Stipends:**

Motion: The board authorizes the Board Representative and the Principal to determine which teachers, based on student performance on standardized testing in the 2024-25 school year, shall receive stipends for teacher training and curriculum leadership positions in the 2025-26 school year. The total amount of these stipends shall not exceed \$12,000. Reserve funds may be used to cover the cost of these stipends. (Terzian)

Second: S. Borst  
Vote: Yea - 4  
No - 0

Motion Carries

**7. Authorization of Summer Stipends:**

Motion: The board authorizes the Board Representative and the Principal to determine which teachers and staff shall receive stipends for teaching and other tasks during the Summer camp and Summer School sessions. The total amount of these stipends shall not exceed \$50,000. Reserve funds may be used to cover the cost of these stipends. (Terzian)

Second: S. Borst  
Vote: Yea - 4  
No - 0

Motion Carries

**8. Appoint Director of One Room Academy program for 2025-26:**

Motion: The Board appoints Robin Casey as Director of the One Room Academy program for the 2025-26 school year. (S. Borst)

Second: Valantis  
Vote: Yea - 4  
No - 0

Motion Carries

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**9. Board Approval of DBA Authorization and Operations.**

Motion: The board authorizes the members of the Executive Board to have complete authority and operational control over One Room Academy. These members are authorized to meet independently from the board of the One Room School House Project, Inc. in matters that pertain solely to operations and financial management of One Room Academy. (S. Borst)

Second: Valantis

Vote: Yea - 2  
No - 0

Abstain: Terzian. M/m Borst6

Motion Carries

**10. School Size and Organization for 2025-26:**

Motion: The Board authorizes the Board Representative, the Principal and the Business Manager to organize classes and schedules based on Florida and federal law, rules, and policies, as well as student enrollment, budget considerations, personnel availability, campus size and educational needs of students. (Terzian)

Second: S. Borst

Vote: Yea - 4  
No - 0

Motion Carries

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**11. Approval of Parent Involvement Plan and Parent Compact for 2025-26 school year:**

Motion: The board approves the Parent Involvement Plan and Parent Compact for the 2025-26 school year as presented by the Principal. (Terzian)

Second: S. Borst  
Vote: Yea - 4  
No - 0

Motion Carries

**12. Approval of Lease and Cooperative Operations Agreement development between the Charter School and One Room Academy.**

Motion: The Board Representative and the director of the One Room Academy shall represent the One Room Academy in negotiating a Cooperative Operations Agreement with the One Room School House Project. The President of the Board of Directors and the Principal of The One Room School House shall represent the One Room School House Project in negotiating a Cooperative Operations Agreement with the One Room Academy.

When the Cooperative Operations Agreement has been negotiated and signed by all negotiators it will go into effect. Additions and revisions to the Cooperative Operations Agreement shall be effected by the same negotiators in the same manner described above. . (Terzian)

Second: S. Borst  
Vote: Yea - 4  
No - 0

Motion Carries

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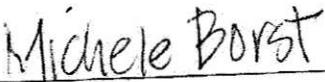
MEMBERS CONCERNS

**Next Meeting:** Dr. Terzian requested that the board meet in August. These minutes were faithfully recorded for Michele Borst, Secretary.

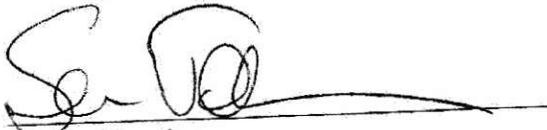
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 3-17-25.

  
Cheryl Valantis (Apr 11, 2025 09:47 EDT)

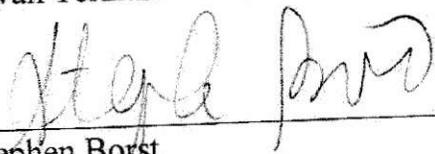
Cheryl Valantis



Michele Borst



Sevan Terzian



Stephen Borst

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Randall Scot Davis