

Minutes of the Board of Directors One Room School House Project, Inc.

Meeting Date: 9-11-21

Time: 12:30 AM

Location: ZOOM Invitation:

<https://us02web.zoom.us/j/6698723911?pwd=eTk5eXdsWkRONVZCbHNEQzRhWWZaUT09>

Meeting ID: 669 872 3911

Passcode: 968385

Call to Order: Dr. Terzian called the meeting to order at 12:30 AM.
Roll Call was taken.

Members Present:

Michele Borst	Board Secretary
Sevan Terzian	Board President
Steve Borst	Board Member

In Attendance:	Neil Drake	Board Representative Principal Designee Parent Representative ORSH
	Sarah Sonberg	Principal

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

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CONSULTANT REPORT:

Mr. Drake reported that the school start up went well. Covid cases have caused the quarantining of several classes since the beginning of school. A stricter mask and social distancing regimen has been re-implemented along with the addition of personal student and teacher barriers. The school has 187 students in grades K through 5. Classes are entirely brick and mortar this year as required by the State. There are 31 students in the VPK program and an additional 9 students in our new 3 year old classroom.

Due to the addition of many more federal funding programs, the school remains in excellent financial condition. There has been a growth of the substantial reserve funds in the School's account. We have been able to hire additional teachers for a full school compliment. All teachers are highly qualified, certified, and teaching within field.

FINANCIAL REPORT

The Treasurer presented the board with the current financial statements and a revised budget based on current enrollment and funding.

PRINCIPAL REPORT

Ms. Sonberg reported that school operations, while interrupted by covid cases, are running well with quarantined classes being taught on line. The school is aware of no covid spread within the campus. Board members discussed other measures that could be taken to provide extra on campus protections. The board also discussed the continuing need for using the Zoom platform for board meetings on an ongoing basis.

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ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Executive Board Meeting of 8-18-21 and the Annual Meeting of 5-31-21 as they have been recorded. (Terzian)

Second: S. Borst

Vote:	Yea	-	3
	No	-	0

Motion Carries

2. Budget for 2021-22: The Board reviewed the budget Amendment presented by Mr. Drake and Dr. Newman that was based on current enrollment, expected expenditures and current personnel and vendor contracts.

Motion: The Board of Directors approves the Budget Amendment for the school as presented. (Terzian)

Second: S. Borst

Vote:	Yea	-	3
	No	-	0

Motion Carries

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3. Performance Bonuses: The Board discussed performance bonuses for employees.

Motion: The board authorizes the payment of performance based Bonuses to all employees. The amount shall be determined by the Employee Performance Calculation as presented by the Board Representative in consultation with the Business Director and the Principal. Full time employees shall receive a full bonus amount up to \$1,000.00, part time employees shall receive a percentage of the full amount up to 50% . Bonuses shall be distributed in November. (S. Borst)

Second: Terzian

Vote:	Yea	-	3
	No	-	0

Motion Carries

4. Approval of School Safety (FSSAT) Plan: The Board discussed the School Safety Plan (FSSAT) presented by Ms. Sonberg.

Motion: The Board of Directors adopts the findings and recommendations in the School Safety PLAN (FSSAT) as presented and authorizes the administration to proceed to implement the plan. (Terzian)

Second: S. Borst

Vote:	Yea	-	3
	No	-	0

Motion Carries

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5. Approval of Active Shooter/Assailant Emergency Response Policy

Modifications: The Board discussed the details of the Active Shooter/Assailant Emergency Response Policy presented by Ms. Sonberg.

Motion: The Board of Directors adopts the Active Shooter/Assailant Emergency Response Policy as presented. (Terzian)

Second: S. Borst

Vote: Yea - 3
 No - 0

Motion Carries

6. Approve of Title One Budget: The Board discussed the amended Title One budget presented by Ms. Sonberg.

Motion: The Board of Directors adopts the amended Title One budget as presented. (Terzian)

Second: S. Borst

Vote: Yea - 3
 No - 0

Motion Carries

7. Florida School Recognition Program Funds:

Motion: Pending agreement by the faculty, the Board of Directors designates that any awards funding for the 20-21 testing be used for nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance. (Terzian)

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Second: S. Borst

Vote: Yea - 3

No - 0

Motion Carries

8. Approve of Facility Maintenance Contract: The Board discussed the bids and proposals presented by the Board Representative.

Motion: The Board of Directors authorized the Business Manager to accept the lowest bid contract for school maintenance. (Terzian)

Second: S. Borst

Vote: Yea - 3

No - 0

Motion Carries

9. Approve Continuation of Zoom Meetings for Board: The Board discusses continuing having its meetings in the Zoom format due to the ongoing threat to safety posed by the Delta Variant of the Covid 19 virus.

Motion: The Board of authorizes the continued use of the Zoom platform for Board meetings as long as any of the Directors feel that in person public meetings are unsafe because of the threat of Covid19 infection. (Terzian)

Second: S. Borst

Vote: Yea - 3

No - 0


Motion Carries

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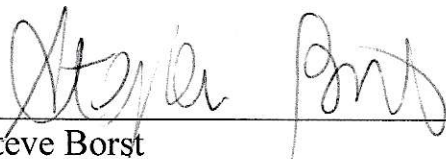
MEMBERS CONCERNS

- **Next Meeting:** Dr. Terzian requested that the board meet in December.

These minutes were faithfully recorded for Michelle Borst, Secretary.
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 9-11-2021.


Sevan Terzian


Michele Borst


Steve Borst