

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Meeting Date: 12-27-21
Time: 12:00 pm
Location: 4180 NE 15th Street
Gainesville, FL 32609

Call to Order: Sevan Terzian called the meeting to order at 12:00 pm. Roll Call was taken.

Members Present: Arthur Newman Board Treasurer
Michael Patrick Board Vice President
Michele Borst Board Secretary
Sevan Terzian Board President

Members Absent: S. Borst Board Member

In Attendance: Neil Drake Board Representative
Parent Representative ORSH

Sarah Sonberg Principal

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

Minutes of the Board of Directors One Room School House Project, Inc.

CONSULTANT REPORT:

Mr. Drake reported that it is becoming increasingly difficult to find new employees, especially teachers. This is a national trend and a local reality. He suggested that the school should have contingency plans for dealing with a possible decline in teaching personnel in the following school year. The school might be forced to proceed with fewer classes if there are fewer teachers. He also suggested that child care options for teachers and other employees might be expanded as this would be attractive to many educators who are considering other professions due to the high cost of child care and relatively low teacher pay.

FINANCIAL REPORT

The Business Director presented the board with a proposed budget revision and the current financial statements. Mr. Drake recommended that the budget revision be implemented and that consideration ought to be given to paying down the school's mortgage as this is the equivalent to investing our excess capital at roughly 4%. Mr. Drake is discussing a refinance of the balance on the school's mortgage with our current lender as this would extend our current favorable interest rate into an uncertain but likely higher rate future.

PRINCIPAL REPORT

Ms. Sonberg reported that the school was operating nicely in all areas. She reported on what is known of the new state testing regimen but it remains unclear exactly what the consequences of the change will be. She suggested that the school seek the services of a highly experienced teacher, possibly retired, to experience all aspects of the school, its teachers, students, and curriculum, and begin advising and training teaching personnel at the classroom level. She pointed out that there are new federal funds for this purpose.

**Minutes of the Board of Directors
One Room School House Project, Inc.**

PUBLIC COMMENT

No members of the public, present at the meeting, chose to make a comment to the Board.

ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Board Meeting of 9-11-21 as they have been recorded. (Patrick)

Second: M. Borst

Vote: Yea - 4
 No - 0

Motion Carries

2. Create a 2022-23 School Planning Calendar:

Motion: The Board appoints the Board Representative, the Principal, and the Business Manager to reconceive a school calendar for the next school year keeping in mind a new testing regime and the needs of teachers, staff, students and parents in a changing educational and social environment. (Terzian)

Second: M. Borst

Vote: Yea - 4
 No - 0

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

3. Cyber Security Plan

Motion: The Board approves the Cyber Security Plan as presented by the Principal and the Board Representative. (Terzian)

Second: M. Borst

Vote: Yea - 4
No - 0

Motion Carries

4. Mortgage Paydown:

Motion: The Board approves the use of reserve funds for the paydown of the School's mortgage at the discretion of the Business Manager and the Board Representative with the limitation that a minimum of \$250,000 be continuously maintained in the fund for emergencies. The Board authorizes the Board Representative to negotiate a line of credit with the School's Bank to further insure liquidity of funds. (Terzian)

Second: M. Borst

Vote: Yea - 4
No - 0

Motion Carries

5. Evaluation and Training Contract:

Motion: The Board authorizes the Principal and the Business Manager to seek and acquire the services of a highly experienced teacher to work with and observe all students and teaching personnel, at all curricular levels and functions, with the objective of guiding and training teaching staff and making recommendations for school improvement to administrators. (Terzian)

Second: M. Borst

Vote: Yea - 4
No - 0

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

6. Budget Revision:

Motion: The Board approves the budget revision as presented by the Business Manager. (Terzian)

Second: M. Borst

Vote: Yea - 4
No - 0

Motion Carries

7. Curriculum Restrictions:

Motion: As a matter of policy, under no circumstances, save a state or federal mandate to the contrary, shall any employee or contractor of the school permit, aid and abet, plan for, recommend, speak of, or in any other way teach or promote any university level instruction, at, or in the environs of, The One Room School House Project. (Newman)

Second: M. Borst

Vote: Yea - 4
No - 0

Motion Carries

7. Teacher Recruitment and Retention Plan:

Motion: The Board authorizes the Principal, Business Manager and the Board Representative to present, at their earliest convenience, a teacher recruitment and retention plan to the board or executive board for approval. (Terzian)

Second: M. Borst

Vote: Yea - 4
No - 0

Motion Carries

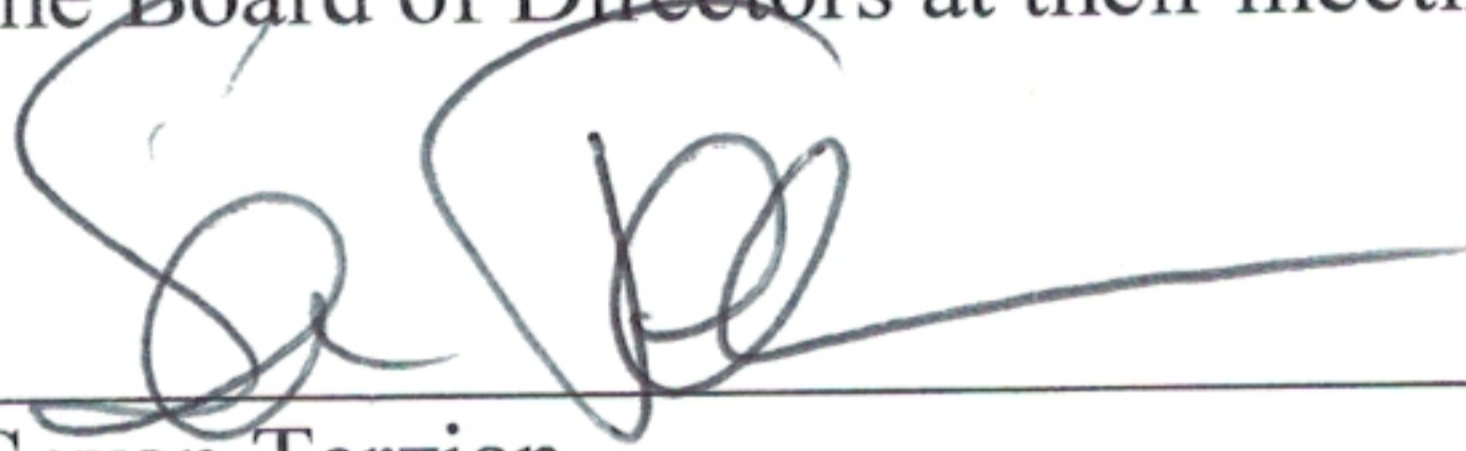
**Minutes of the Board of Directors
One Room School House Project, Inc.**

MEMBERS CONCERNS

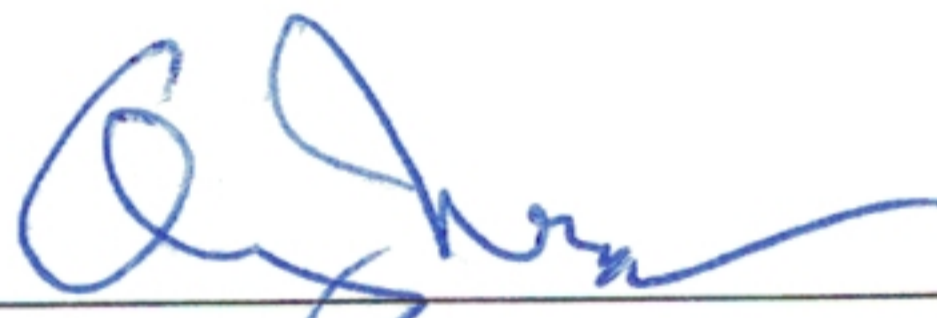
- **Next Meeting:** Mr. Terzian requested that the board meet in March.

These minutes were faithfully recorded at the direction of Michelle Borst, Secretary.

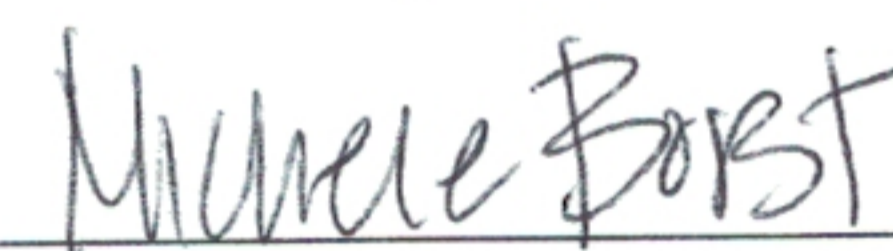
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 12-27-2021.



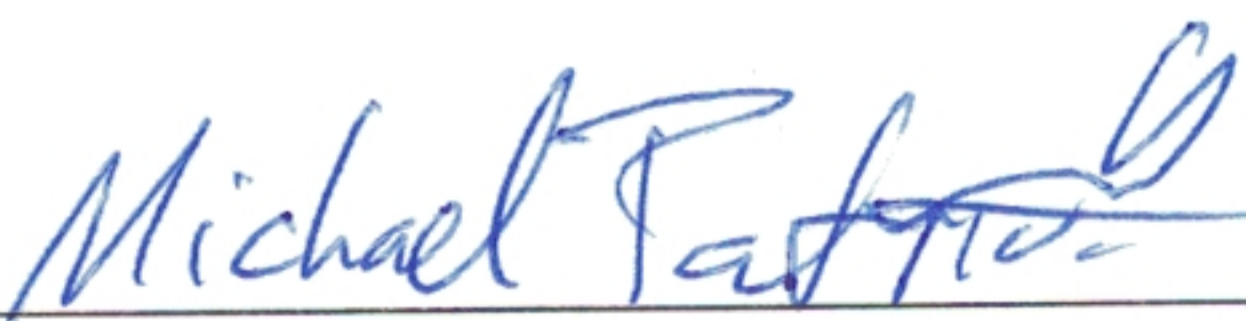
Sevan Terzian



Arthur Newman



Michele Borst



Michael Patrick