

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Meeting Date: 5-10-19
Time: 10:00 AM
Location: 3930 NE 15th Street
Gainesville, FL 32609

Call to Order: Mr. Terzian called the meeting to order at 10:00 AM.
Roll Call was taken.

Members Present: Michele Borst
Sevan Terzian
Arthur Newman
Michael Patrick
Steven Borst

In Attendance:	Neil Drake	Board Representative Parent Representative ORSH
	Sarah Sonberg	Principal

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
physical presence of parent representative and principal or designee

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AGENDA

- **Treasurers Report:** The Business Director presented the board with the most recent financial reports and the planning budgets for 2019-20.

- **Consultant Report:** Mr. Drake reported on new hiring. The School has hired a few new teachers to replace those that will be relocating. Ms. Sonberg will continue to supervise all Title One teachers. Results for FSA testing will not be available until after school is out.

Mr. Drake reported that the school will not enroll sixth graders in 2019-20 due to a lack of students carrying over from this year's class and an inadequate number of new applicants.

Mr. Drake reported that the School Board of Alachua County has renewed the school's charter for ten years at its meeting of May 7th, 2019.

- **Principal Report:** Ms. Sonberg reported on testing, student achievement and organizational planning for the 19-20 school year. At this point, it appears that the school will be full well before the first day of classes.

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ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Meeting of 3-18-19 as they have been recorded. (Newman)

Second: Terzian

Vote: Yea - 5
 No - 0

Motion Carries

2. Final Budget Amendments:

Motion: The board will adopt the Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds for the year ending June 30, 2019 as a final budget amendment for the school in the same manner as it has in past years. (Newman)

Second: Terzian

Vote: Yea - 5
 No - 0

Motion Carries

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3. Planning Budgets for 2019-20 School Year:

Motion: The board will adopt the Planning Budgets for the 2019-20 School Year as presented by Mr. Drake. The Board will amend these budgets at its first meeting in the new school year. (Terzian)

Second: Newman

Vote: Yea - 5
 No - 0

Motion Carries

4. Reconstitute Board (Annual Meeting):

Motion: The Board will reconstitute it's officers in the following arrangement for the 2019-20 school year:

(1) *For President:* Sevan Terzian (Newman)

Second: M. Borst

Vote: Yea - 4
 No - 0
 Terzian - abstain

Motion Carries

(2) *For Vice President:* Michael Patrick (Newman)

Second: Terzian

Vote: Yea - 4
 No - 0
 Patrick - abstain

Motion Carries

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(3) *For Treasurer:* Arthur Newman (M. Borst)

Second: Terzian

Vote: Yea - 4
No - 0
Newman - abstain

Motion Carries

(4) *For Secretary:* Michele Borst (Newman)

Second: Terzian

Vote: Yea - 4
No - 0
M. Borst - abstain

Motion Carries

(5) *For Executive Board:* Steven Borst. (Patrick)

Second: Newman

Vote: Yea - 4
No - 0
S. Borst - abstain

Motion Carries

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(6) *For Executive Board:* Arthur Newman. (Patrick)

Second: Terzian
Vote: Yea - 4
 No - 0
 Newman – abstain

Motion Carries

5. Employment Contracts for 2019-20: Dr. Newman and the Board Representative reviewed contracts for the next school year.

Motion: Dr. Newman, the Board Representative, and the Business Manager have developed and the Board Representative will sign employment contracts for the next school year, which include a non-compete provision and reflect the school's teacher pay scales. All future employment contracts to be reviewed and approved by the Board Representative.
(Terzian)

Second: Patrick

Vote: Yea - 5
 No - 0

Motion Carries

6. Appoint Parent Representative for School:

Motion: The board representative, Neil Drake, shall represent the board to all parents at the school. The school principal will post a notice at the school and on the website and issue letters to parents immediately upon the resumption of classes. (Terzian)

Second: Newman

Vote: Yea - 5
 No - 0

Motion Carries

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7. Vice-Principals: Mr. Drake has recommended that certain members of the administrative staff serve as Vice-Principals of the school in order that there be continuous and sufficient coverage for administrative responsibilities when the principal is off campus.

Motion: The Board appoints Shaunteal Christian, Crystal Seabolt, Jeanne Minsavage, and Paige Rozier as Vice-Principals of The One Room School House for the 2019-20 school year. (Terzian)

Second: M. Borst

Vote: Yea - 5
 No - 0

Motion Carries

8. Vendor Contracts for 2019-20: The Board needs to approve contracts for new and existing vendors for the school in 2019-20.

Motion: Dr. Newman, the Board Representative, and the Business Manager have reviewed and the Board Representative will sign existing vendor contracts for the next school year. All additional vendor contracts will be reviewed and approved by the Board Representative. (Terzian)

Second: Newman

Vote: Yea - 5
 No - 0

Motion Carries

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9. Revisions to School Calendar for 2019-20: The Board discussed any changes needed to the school calendar.

Motion: The Board authorizes any future changes to the 2019-2020 school calendar made by the Principal and the Representative of the Board of Directors as they are needed due to changing circumstances. (Terzian)

Second: Newman

Vote: Yea - 5
 No - 0

Motion Carries

10. VPK Director for and Expansion 2019-20: Mr. Drake recommends that Sarah Sonberg be renewed as Director of the VPK program. He also recommended that the program be extended to three classes one of which will be held in the early afternoon.

Motion: The Board appoints Sarah Sonberg as Director of The One Room School House VPK program for the 2019-20 school year. The board approves the addition of an afternoon class to the program. (Terzian)

Second: Newman

Vote: Yea - 5
 No - 0

Motion Carries

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11. Approve Recurring Expenditures for 2019-20: The revised list of approved recurring expenditures was presented to the Board.

Motion: The Board accepts the revisions to the list of approved recurring expenditures. (Terzian)

Second: Newman

Vote: Yea - 5
No - 0

Motion Carries

12. Approve Needed Policies: The new education legislation and the new charter contract will require updates to policies on July 1st, 2019.

Motion: The Board accepts any necessary revisions to policy implemented by The Board Representative and will review and approve these policies at the next board meeting. Additionally, the Board authorizes the Board Representative and the Principal to make any appropriate changes to the school's grading, retention, and promotion policies that they deem necessary. (Terzian)

Second: Newman

Vote: Yea - 5
No - 0

Motion Carries

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13. Renewal of charter contract: Mr. Drake recommends that the board approve the ten year charter renewal contract that was approved by the school board on May 7th, 2019.

Motion: The board approves the charter renewal contract that was approved by the Alachua County school board on May 7th, 2019. The Board authorizes the Board Representative to sign the new Charter Contract for the Board. (Terzian)

Second: Newman

Vote: Yea - 5
 No - 0

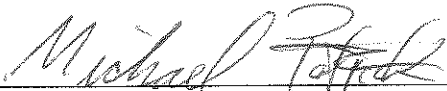
Motion Carries

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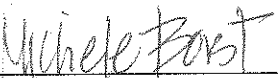
MEMBERS CONCERNS

- **Next Meeting:** Mr. Terzian requested that the board meet in August, 2018 at the school.

These minutes were faithfully recorded for Michelle Borst, Secretary.
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 5/10/18.



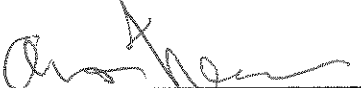
Michael Patrick



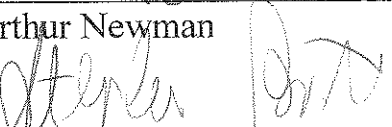
Michele Borst



Sevan Terzian



Arthur Newman



Steven Borst