

# Minutes of the Board of Directors One Room School House Project, Inc.

Meeting Date: 3-18-19  
Time: 9:30 AM  
Location: 3930 NE 15<sup>th</sup> Street  
Gainesville, FL 32609

Call to Order: Dr. Newman called the meeting to order at 9:30 AM. Roll Call was taken.

Members Present: Arthur Newman  
Steven Borst  
Michele Borst

In Attendance: Neil Drake Board Representative  
Principal Designee  
Parent Representative ORSH  
Sarah Sonberg Principal

*This meeting was conducted in accordance with Florida Statutes which require:*

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

<p style="text-align: center;"><b>Minutes of the Board of Directors One Room School House Project, Inc.</b></p>
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**Board Representative Report:** Mr. Drake told the board that Title One had miscalculated the school's appropriation for the year and that they would be holding back about \$30,000.00. The administration is working on rescheduling Title One activities to make up for the loss. He mentioned that some of the funding that cannot be made up might have to come out of reserve funds.

The Charter Renewal negotiations with the district are proceeding well. We expect to have a vote on the charter in May on a ten year contract.

**Financial Report:**

A budget amendment will be prepared for the next board meeting indicating the final numbers on the Title One budget.

Robin Oates will take up many of Diane's Drake's financial reporting and bookkeeping duties.

Sharron Brannan has been hired to do the school's accounting and payroll.

**Principal Report:** Ms. Sonberg reports that very few fifth grade students have indicated an interest in returning to 6<sup>th</sup> grade next year. There is a strong parental interest in extending summer camp through June.

**Minutes of the Board of Directors  
One Room School House Project, Inc.**

ACTION ITEMS

**1. Adopt Minutes:**

Motion: Adopt the minutes from the Board Meeting of 12-14-18 as they have been recorded. (Newman)

Second: Terzian

Vote:       Yea -     3  
              No  -     0

Motion Carries

**2. Appoint Principal for 2019-20:**

Motion: Sarah Sonberg is designated as the principal of the Project's school for the 2019-20 school year. The Treasurer or the Board Representative is authorized to negotiate and sign a contract for principal for the 2019-20 school year. (Newman)

Second: Terzian

Vote:       Yea -     3  
              No  -     0

Motion Carries

**3. Appoint Teachers and Staff for 2019-20:**

Motion: The Board authorizes the Board Representative and the Principal to review all teacher and staff evaluations, interview new potential employees and nominate all hires for the 2019-20 school year. The Treasurer or the Board Representative is authorized to negotiate and sign contracts for employees for the 2019-20 school year. (Newman)

**Minutes of the Board of Directors  
One Room School House Project, Inc.**

Second: Terzian

Vote:       Yea -     3  
              No  -     0

Motion Carries

**4. Charter Renewal Negotiations:**

Motion:     The Board of Directors appoints the Board Representative and the Principal to negotiate with the school district regarding the upcoming charter renewal contract. The Board authorizes the President or the Board Representative to sign the Charter Contract renewal. (Newman)

Second:     Terzian

Vote:       Yea -     3  
              No  -     0

Motion Carries

**5. Authorization for purchasing curriculum and equipment for 2019-20 school year:**

Motion:     The board authorizes the Board Representative and the Principal to determine needed curriculum, materials, and equipment for the next school year and to make purchases as soon as possible. The Board authorizes up to \$30,000.00 of reserve funds for these purchases. (Newman)

Second:     M.Borst

Vote:       Yea -     3  
              No  -     0

Motion Carries

**Minutes of the Board of Directors  
One Room School House Project, Inc.**


MEMBERS CONCERNS

**Next Meeting:** Dr. Terzian requested that the board meet in May or early June for its Annual Meeting.


These minutes were faithfully recorded for Michelle Borst, Secretary. We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 3-18-19.



Arthur Newman



Michael Patrick



Sevan Terzian