

**Minutes of the Board of Directors  
One Room School House Project, Inc.**

Meeting Date: 12-14-18

Location: 3930 NE 15<sup>th</sup> Street  
Gainesville, FL 32609

Call to Order: Mr. Patrick called the meeting to order at 2:30 PM.  
Roll Call was taken.

Members Present: Steven Borst Board Member  
Arthur Newman Board Treasurer  
Michele Borst Board Secretary  
Michael Patrick Board Vice-President

Members Absent: Sevan Terzian Board President

In Attendance: Neil Drake Board Representative  
Principal Designee  
Parent Representative ORSH

*This meeting was conducted in accordance with Florida Statutes which require:*

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

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**CONSULTANT REPORT:**

Mr. Drake reported that due to a small 6<sup>th</sup> grade class the retention of some teachers that had taught in the middle school, and the creation of the school wide after school tutoring and enrichment program, it is likely that the School will have to use some reserve funding to supplement this years' operating budget. This phenomenon should only affect the current school year.

**FINANCIAL REPORT**

The Treasurer presented the board with the current financial statements.

**ACTION ITEMS**

**1. Adopt Minutes:**

Motion: Adopt the minutes from the annual Board Meeting of 9-21-18 as they have been recorded. (Newman)

Second: S. Borst

Vote:       Yea -       4  
              No -        0

Motion Carries

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**2. Adopt the 2019-20 School Planning Calendar:**

Motion: The Board adopts the planning calendar as presented and, recognizing the fluidity that state testing changes requires, authorizes the board representative and the principal to modify the calendar on their own authority going forward. (Newman)

Second: S. Borst

Vote: Yea - 4  
No - 0

Motion Carries

**3. Florida School Recognition Program Funds:**

Motion: Pending agreement by the faculty, the Board of Directors designates that any awards funding for the 17-18 testing be used for nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance. (Newman)

Second: S. Borst

Vote: Yea - 4  
No - 0

Motion Carries

**4. Approve Use of Reserve Funds:**

Motion: The Board of Directors approves the expenditure of up to \$80,000.00 of unrestricted reserve funds of The One Room School House Project, Inc. to be used for additional software expenses, additional administrative and instructional employee expenses, additional curriculum supplies, advertising for new enrollment, and expenses related to school operations not funded by the current fiscal year budgeted income. (Newman)

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Second: M. Borst

Vote:       Yea -     4  
              No  -     0

Motion Carries

**5.     Setting Enrollment Dates:**

Motion:     The Board of Directors designates the 1<sup>st</sup> and 15<sup>th</sup> day of each month beginning in February of 2019 and ending in May of 2019 as an enrollment period. Further dates may be designated as needed by the Principal and the Board Representative as student stations become available.  
(Newman)

Second:     S. Borst

Vote:       Yea -     4  
              No  -     0

Motion Carries

**6.     Budget Amendments for 2018-19:** The Board reviewed the budget amendments presented by Mr. Drake that were based on current enrollment, expected expenditures and current personnel and vendor contracts.

Motion:     The Board of Directors approves the Budget Amendments.  
(Newman)

Second:     S. Borst

Vote:       Yea -     4  
              No  -     0

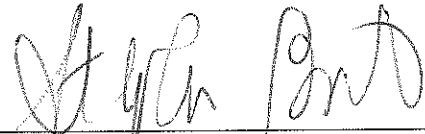
Motion Carries

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MEMBERS CONCERNS

- **Next Meeting:** Dr. Newman requested that the board meet in March.

These minutes were faithfully recorded by Michelle Borst, Secretary.  
We agree that these minutes honestly and faithfully represent the business of  
the Board of Directors at their meeting on 12-22-17.

  
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Steve Borst

  
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Arthur Newman

  
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Michele Borst

  
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Michael Patrick