

**Minutes of the Board of Directors  
One Room School House Project, Inc.**

Meeting Date: 9-21-18

Location: 4180 NE 15<sup>th</sup> Street  
Gainesville, FL 32609

Call to Order: Dr. Terzian called the meeting to order at 9:00 AM.  
Roll Call was taken.

Members Present:	Arthur Newman	Board Treasurer
	Michele Borst	Board Secretary
	Sevan Terzian	Board President
	Steve Borst	Board Member

Members Absent:	Michael Patrick	Board Vice President
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In Attendance:	Neil Drake	Board Representative Principal Designee Parent Representative ORSH
	Sarah Sonberg	Principal

*This meeting was conducted in accordance with Florida Statutes which require:*

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

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*CONSULTANT REPORT:*

Mr. Drake reported that pre-planning and the school start up went well. The school has 224 students in grades K through 6. There are 22 students in the VPK program.

The school remains in excellent financial condition. After the closing of the Middle School, there are still substantial reserve funds in the School's account.

All teachers are highly qualified, certified, and experienced.

The Accelerated Math program was successfully rolled out. This program will be reviewed in the second semester.

*FINANCIAL REPORT*

The Treasurer presented the board with the current financial statements and a revised budget based on current enrollment and FTE funding.

*PRINCIPAL REPORT*

Ms. Sonberg reported that all aspects of operations at the school started off smoothly and are running well.

**ACTION ITEMS**

**1. Adopt Minutes:**

Motion: Adopt the minutes from the annual Board Meeting of 7-17-18 as they have been recorded. (Terzian)

Second: Newman

Vote: Yea - 4  
No - 0

Motion Carries

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**2. Budget Amendment for 2018-19:** The Board reviewed the budget amendment presented by Mr. Drake that was based on current enrollment, expected expenditures and current personnel and vendor contracts.

Motion: The Board of Directors approves the Budget Amendment for the school. (Terzian)

Second: Newman

Vote: Yea - 4  
No - 0

Motion Carries

**3. Approve Changes to School Calendar:** The Board discussed the changes to the school calendar presented by Mr. Drake.

Motion: The Board of Directors adopts the amended calendar as presented. (Terzian)

Second: Newman

Vote: Yea - 4  
No - 0

Motion Carries

**5. Holiday Bonuses:** The Board discussed holiday bonuses for employees.

Motion: The board authorizes the payment of Holiday Bonuses to all employees. The amount shall be determined by the Board Representative in consultation with the Business Director. Full time employees shall receive a full bonus amount, part time employees shall receive a fraction of the full amount. Bonuses shall be distributed in November. (Newman)

Second: Terzian

Vote: Yea - 4  
No - 0

Motion Carries

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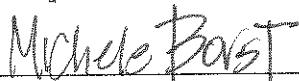
MEMBERS CONCERNS

- **Next Meeting:** Dr. Terzian requested that the board meet in December.

These minutes were faithfully recorded for Michelle Borst, Secretary.  
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 9-21-18.



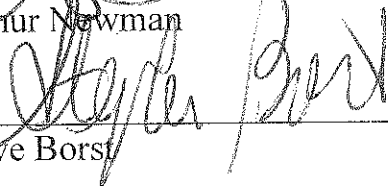
Sevan Terzian



Michele Borst



Arthur Newman



Steve Borst