

<p style="text-align: center;">Minutes of the Board of Directors One Room School House Project, Inc.</p>

Meeting Date: 9-7-17

Location: 3930 NE 15th Street
Gainesville, FL 32609

Call to Order: Dr. Terzian called the meeting to order at 3:30 PM.
Roll Call was taken.

Members Present:	Arthur Newman	Board Treasurer
	Sevan Terzian	Board President
	Michele Borst	Board Secretary

Members Absent:	Tom Allin	Board Vice President
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In Attendance:	Neil Drake	Board Representative Principal Designee Parent Representative ORSH
	Diane Drake	Business Director Parent Representative ORMS
	Sarah Sonberg	Principal

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

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CONSULTANT REPORT:

Mr. Drake reported that pre-planning and the school start up were much superior to the previous year. He congratulated Ms. Sonberg for making this improvement. The school is approximately the same size as last year with the addition of a second fifth grade class. Another advantage over last year is that we are fully staffed with teachers and support personnel. Mr. Drake attributes this to beginning the recruitment process early and he recommends that the school make it an ongoing procedure especially at the teacher college level.

Both schools remain in excellent financial condition. After the purchase of the facility, there are still substantial reserve funds in both schools and capital expenses are reduced for the future. That, along with an increase in capital income will secure more funding for operational expenses and additional programs.

Hiring certified teachers for the middle school remains a continuing challenge. All subject certification is no longer an option. Also problematic is the small size of the 7th and 8th grade classes. Many of the elementary graduates are opting to attend a larger middle school with more curricular and extracurricular options.

With the continuing achievement of the Accelerated Reader program and the successful rollout of the new teacher created writing curriculum, Mr. Drake will research and initiate a math program with the same goal of increasing student time spent on immediate and long range math needs. This program will be implemented in the first semester.

FINANCIAL REPORT

The Business Director presented the board with the current financial statements and a revised budget based on current enrollment and FTE funding. The school is still awaiting the funding numbers for Title One and Title Two.

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PRINCIPAL REPORT

Ms. Sonberg reported that all aspects of operations at the school started off smoothly and are running well. Parents are reportedly happy with the faculty and staff and changes in administration that we have recently made.

ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the annual Board Meeting of 6-14-17 as they have been recorded. (Terzian)

Second: M. Borst

Vote: Yea - 3
No - 0

Motion Carries

2. Adopt Administrative and Governmental Policies and

Procedures: The Board reviewed the policy amendments presented by Mr. Drake that were based on changes to the Florida Statutes regarding charter school governance and administration.

Motion: The Board of Directors approves the policy amendments as presented by Mr. Drake. (Terzian)

Second: M. Borst

Vote: Yea - 3
No - 0

Motion Carries

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3. Budget Amendments for 2017-18: The Board reviewed the budget amendments presented by Mr. Drake that were based on current enrollment, expected expenditures and current personnel and vendor contracts.

Motion: The Board of Directors approves the Budget Amendments for both schools. (Terzian)

Second: M.Borst

Vote: Yea - 3
No - 0

Motion Carries

4. Approve Changes to School Calendar: The Board discussed the changes to the school calendar presented by Mr. Drake.

Motion: The Board of Directors adopts the amended calendar as presented. (M. Borst)

Second: Terzian

Vote: Yea - 3
No - 0

Motion Carries

5. Holiday Bonuses: At Mr. Drake's suggestion, the Board discussed giving holiday bonuses to employees.

Motion: The board authorizes the payment of Holiday Bonuses to all employees. The amount shall be determined by the Board Representative in consultation with the Business Director. Full time employees shall receive a full bonus amount, part time employees shall receive a fraction of the full amount. Bonuses shall be distributed in November. (M. Borst)

Second: Terzian

Vote: Yea - 3
No - 0

Motion Carries

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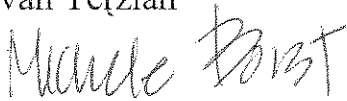
MEMBERS CONCERNS

- **Next Meeting:** Dr. Terzian requested that the board meet in December.

These minutes were faithfully recorded by Michelle Borst, Secretary.
We agree that these minutes honestly and faithfully represent the business of
the Board of Directors at their meeting on 9-7-17.



Sevan Terzian



Michele Borst



Arthur Newman