

The One Room School House

A Charter School Since 1997

352-376-4014 3930 NE 15th St.
352-376-3345 fax Gainesville FL 32609

BOARD MEETING

The Board of Directors of
The One Room School House Project, Inc.

Will meet on ~ **6-4-15** ~ at **3:00 PM**
4180 NE 15th Street ~ Gainesville, FL 32609

Agenda

Budget Amendments
15-16 Planning Budget
Contracts
Board Reconstitution (Annual Meeting)
Administrative Appointments
Audit
Policy Amendments
Governance Amendments
School Calendar
Board Concerns

Call 363-0172
For more information

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Meeting Date: 6/4/15
Time: 3:00 PM
Location: 4180 NE 15th Street
Gainesville, FL 32609

Call to Order: Mr. Terzian called the meeting to order at 3:00 PM. Roll Call was taken.

Members Present: Michele Borst
Sevan Terzian
Arthur Newman

In Attendance: Neil Drake
Tom Allin
Eric Torres

AGENDA

- **Treasurers Report:** Dr. Newman presented the board with the most recent financial reports.
- **Consultant Report:** Mr. Drake reported Ms. Valantis and Ms. DiGiovanni will be resigning from the board in order to have all their time free for working at Expressions. Mr. Drake announced that Tom Allin, an experienced charter school operator of many years, has agreed to fill their role on the board.

**Minutes of the Board of Directors
One Room School House Project, Inc.**

ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Meeting of 2-26-15 as they have been recorded. (Newman)

Second: Terzian

Vote: Yea - 3
No - 0

Motion Carries

2. Accept Resignations:

Motion: The Board accepts the resignations of Cheryl Valantis and Juniper DiGiovanni. (Newman)

Second: Terzian

Vote: Yea - 3
No - 0

Motion Carries

3. Approve New Board Member:

Motion: Tom Allin is placed in nomination as a member of the Board of Directors. Having reviewed his qualifications, the Board approves him for membership. (Newman)

Second: Borst

Vote: Yea - 3
No - 0

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

4. Summer Duties for Executive Committee:

Motion: The Board of Directors authorizes the executive committee to conduct board business in place of the full board for the summer months and until the next full board meeting. (Borst)

Second: Allin
Vote: Yea - 4
No - 0

Motion Carries

5. Final Budget Amendments:

Motion: The board will adopt the Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds for the year ending June 30, 2015 as a final budget amendment for both schools in the same manner as it did in the last fiscal year. (Newman)

Second: Borst
Vote: Yea - 4
No - 0

Motion Carries

6. Reconstitute Board (Annual Meeting):

Motion: The Board will reconstitute itself in the following arrangement:

(1) *For President:* Sevan Terzian (Newman)

Second: Borst
Vote: Yea - 3
No - 0
Terzian - abstain

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

(2) *For Vice President:* Tom Allin (Newman)

Second: Borst
Vote: Yea - 3
No - 0
Allin - abstain

Motion Carries

(3) *For Treasurer:* Arthur Newman (Borst)

Second: Terzian
Vote: Yea - 3
No - 0
Newman - abstain

Motion Carries

(4) *For Secretary:* Michele Borst (Newman)

Second: Terzian
Vote: Yea - 3
No - 0
DiGiovanni – abstain

Motion Carries

(5) *For Executive Board:* Sevan Terzian. (Borst)

Second: Newman
Vote: Yea - 3
No - 0
Terzian – abstain

(6) *For Executive Board:* Arthur Newman. (Borst)

Second: Allin
Vote: Yea - 3
No - 0
Newman – abstain

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

5. Planning Budgets for 2015-16 School Year:

Motion: The board will adopt the Planning Budgets for the 2014-15 School Year as presented by Mr. Drake. The Board will amend these budgets at its first meeting in the new school year. (Terzian)

Second: Valantis

Vote: Yea - 4
No - 0

Motion Carries

6. Employment Contracts for 2015-16: Dr. Newman and Mr. Drake were asked to develop employment contracts for the next school year.

Motion: Dr. Newman and Mr. Drake will develop and Dr. Newman will sign employment contracts for the next school year, which include a non-compete provision and reflect the school's teacher pay scales. Contracts to be reviewed and approved by Executive Board. (Terzian)

Second: Allin

Vote: Yea - 4
No - 0

Motion Carries

7. New cooperative agreement terms between One Room School House Project, Inc. and One Room Middle School for 2015-16:

Mr. Terzian asked that Mr. Drake develop new cooperative agreement terms between the Corporation and the Middle School.

Motion: Mr. Drake will develop a new employee leasing agreement, an insurance agreement, an instructional agreement, and a Management Agreement reflective of enrollment and budgetary changes for the 2015-16 school year. The Executive Board will review and authorize the new terms. (Terzian)

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Second: Newman
Vote: Yea - 4
 No - 0

Motion Carries

8. Employment of Relatives Policy:

Motion: Beginning immediately, the board will not employ, for fulltime or professional positions, married couples, siblings, or parents and their children. (Terzian)

Second: Borst
Vote: Yea - 4
 No - 0

Motion Carries

9. Appoint Principal to Elementary: The board representative, Neil Drake, has recommended that Eric Torres be employed as Principal of The One Room School House elementary school.

Motion: Eric Torres is appointed Principal of The One Room School House elementary school for the 2015-16 school year. Dr. Newman is to develop and negotiate a contract with him that will be approved and signed by the executive committee before July 1st, 2015. (Terzian)

Second: Borst
Vote: Yea - 4
 No - 0

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

10. Appoint Principal to Middle School: The board representative, Neil Drake, has recommended that Eric Torres be employed as Principal of The One Room Middle School.

Motion: Eric Torres is appointed Principal of The One Room Middle School for the 2015-16 school year. Dr. Newman is to develop and negotiate a contract with her that will be approved and signed by the executive committee before July 1st, 2015. (Terzian)

Second: Borst

Vote: Yea - 4
 No - 0

Motion Carries

11. Appoint Board Representatives for Elementary and Middle Schools :

Motion: The board representative, Neil Drake, shall represent the board to all parents at the elementary school. Mr. Torres shall represent the board to all parents at the middle school. The school principal will post a notice at the school and on the website and issue letters to parents immediately upon the resumption of classes. (Terzian)

Second: Newman

Vote: Yea - 4
 No - 0

Motion Carries

12. Vice-Principals: Mr. Drake has recommended that certain members of the administrative staff serve as Vice-Principals of the schools in order that there be continuous and sufficient coverage for administrative responsibilities when principals are off campus.

Minutes of the Board of Directors
One Room School House Project, Inc.

Motion: The Board appoints Eric Torres and Crystal Seabolt as Vice – Principals of One Room Middle School. The Board appoints Jeanne Minsavage and Paige Rozier as Vice-Principals of The One Room School House elementary school. (Terzian)

Second: Borst
Vote: Yea - 4
No - 0

Motion Carries

13. Vendor Contracts for 2015-16: Based on Mr. Drake's recommendations, vendors will be considered for contract service at the school in 2015-16.

Motion: The Board will contract with Kattell and Company as auditor for the 2014-15 audit period. The Board will contract with Fundamental Therapy Solutions for ESE services, Charter Schools of Florida for Consultation Services, and Service Masters for Cleaning. The executive board will consider other necessary contracts, approve them and have them in place before July 1, 2015. (Terzian)

Second: Allin
Vote: Yea - 4
No - 0

Motion Carries

14. Revisions to School Calendar for 2015-16:

Motion: The Board accepts the revisions to the School Calendar for the 2015-16 School Year. Further changes to the calendar shall be made by the Principals and the Representative of the Board of Directors as they are needed due to changing circumstances. (Terzian)

Second: Allin
Vote: Yea - 4
No - 0

Motion Carries

**Minutes of the Board of Directors
One Room School House Project, Inc.**

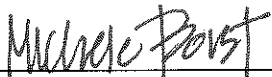
MEMBERS CONCERNS

- **Next Meeting:** Mr. Terzian requested that the board meet in September, 2015 at the school.

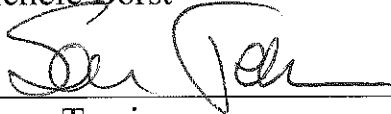
These minutes were faithfully recorded by Michelle Borst, Secretary.
We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 6/4/15.



Tom Allin



Michele Borst



Sevan Terzian



Arthur Newman