

**Minutes of the Board of Directors  
One Room School House Project, Inc.**

Meeting Date: 3-6-14  
Time: 3:30 PM  
Location: 3930 NE 15<sup>th</sup> Street  
Gainesville, FL 32609

Call to Order: Ms. Valantis called the meeting to order at 3:30 PM.  
Roll Call was taken.

Members Present: Arthur Newman  
Cheryl Valantis  
Juniper DiGiovanni  
Sevan Terzian

In Attendance: Neil Drake

**AGENDA**

- ***Treasurer Report:*** Dr. Newman presented the board with the most recent financial reports.
- ***Consultant Report:*** Mr. Drake reviewed the financial statements with the board. He summarized the services being provided by the new accounting firm and the reporting they are now doing to the school and the district. Mr. Drake handed out the revised version of the *Principal Pay and Bonus Schedule*, revised after conferring with financial consultants. Mr. Drake asked the board to consider replacing leave hours in employee contracts as a number of employees

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found the payroll deductions for using prepaid leave presented financial difficulties.

**ACTION ITEMS**

**1. Adopt Minutes:**

Motion: Adopt the minutes from the annual Board Meeting of 11-13-13 as they have been recorded. (Valantis)

Second: DiGiovanni

Vote:      Yea -      4  
             No -      0

Motion Carries

**2. 2014-2015 School Calendar:**

Motion: The Board approves the 2014-15 school calendar as submitted by Mr. Beckett and Mr. Drake (DiGiovanni)

Second: Newman

Vote:      Yea -      4  
             No -      0

Motion Carries

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**3. 2015-2016 School Calendar Starting Date:** The board discussed the idea of starting the school year one week earlier in July. Mr. Drake reported that it is the consensus of staff and teachers that an extra week of school before the high stakes testing is a huge benefit to the students. He also reported that the staff and parents would want to know as early as possible about this date change.

Motion: The Board approves a possible starting date of July 6<sup>th</sup> 2015 for the beginning of the the 2015-16 school year and directs Mr. Drake and Mr. Beckett to design a suitable calendar at the earliest date. (Valantis)

Second: DiGiovanni

Vote:        Yea -     4  
              No  -     0

Motion Carries

**4. Principal Pay and Bonus Schedule:** The board discussed the revised schedule presented by Mr. Drake. Mr. Drake explained that on the advice of experts it would be better not to include a retirement package, but rather to change it to a longevity bonus to avoid complications in distribution requirements. All other aspects of the basic agreement remain the same.

Motion: Approve the *Principal Pay and Bonus Schedule* as presented. (Valantis)

Second: Newman

Vote:        Yea -     4  
              No  -     0

Motion Carries

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**5. Leave Policy:** The board discussed various options for a leave time policy presented by Mr. Drake.

Motion: The Board directs Mr. Drake to publish a leave policy that gives each full time, non-hourly employee 60 hours of leave time per year that will be accrued beginning in July and that must be used during the current school year with no year to year accrual. (Valantis)

Second: DiGiovanni

Vote: Yea - 4  
No - 0

Motion Carries

**6. 2014-15 Working Budget:**

Motion: Mr. Drake and Mr. Becket will submit a working budget for the 2014-15 school year for both schools and the VPK program. (Terzian)

Second: DiGiovanni

Vote: Yea - 4  
No - 0

Motion Carries

**7. Lottery:**

Motion: The Board authorizes the Executive Board to conduct all necessary future admission lotteries as needed

Second: DiGiovanni

Vote: Yea - 4  
No - 0


Motion Carries

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MEMBERS CONCERNS


- **Next Meeting:** Ms. Valantis requested that the board meet in May, 2014 at the school.

These minutes were faithfully recorded by Juniper DiGiovanni, Secretary. We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 3-6-14.

  
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Cheryl Valantis

  
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Juniper DiGiovanni

  
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Arthur Newman

  
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Sevan terzian