

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Meeting Date: 11-13-13
Time: 4:30 PM
Location: 3930 NE 15th Street
Gainesville, FL 32609

Call to Order: Ms. Valantis called the meeting to order at 4:30 PM.
Roll Call was taken.

Members Present: Arthur Newman
Cheryl Valantis
Juniper DiGiovanni
Michael Patrick

In attendance: *Neil Drake*
Brett Beckett

AGENDA

- **Principal Report:** Mr. Beckett reported that all school programs are doing well. After school and day camp are well attended. Teachers report good progress during tutoring weeks.
- **Treasurer Report:** Dr. Newman presented the board with the most recent financial reports and audits for both schools
- **Consultant Report:** Mr. Drake reviewed the audits with the board. He pointed out the recommendations for satisfying the audit findings. He recommended that a search begin to find an affordable payroll company. He also noted that the school may need a more experienced accountant to set up budgets and make monthly reports to the school board under new rules.

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ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the annual Board Meeting of 8-26-13 as they have been recorded. (Valantis)

Second: DiGiovanni

Vote: Yea - 4
No - 0

Motion Carries

2. Enrollment Dates: The board approves the following open enrollment dates for admission to the elementary and middle school for the 2014-15 school year (a lottery is to be utilized should there be more applicants than openings at any grade level on these dates): January 31, 2014, March 8, 2014, May 10, 2014, June 4, 2014, July 13 2014.

Motion: The board approves the following open enrollment dates for admission to the elementary and middle school for the 2014-15 school year (a lottery is to be utilized should there be more applicants than openings at any grade level on these dates): January 31, 2014, March 8, 2014, May 10, 2014, June 4, 2014, July 13, 2014. The Board authorizes the Executive Board to add additional dates if needed. (Valantis)

Second: Newman

Vote: Yea - 4
No - 0

Motion Carries

3. Cooperative Agreement: the board discussed the cooperative agreement that Mr. Drake has prepared with the advice of the school district and the school's auditor. He recommended that the agreement be approved and that it be implemented retroactively for the entire school year.

Motion: The Board approves the Cooperative Agreement as presented by Mr. Drake. The board instructs both schools to implement the agreement

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and authorizes the administration to make small modifications to the values expressed in the agreement as necessary. (DiGiovanni)

Second: Newman

Vote: Yea - 4
No - 0

Motion Carries

4. Holiday Stipends:

Motion: The Board approves the distribution of Holiday Stipends to all full and part time employees to be distributed prior to the winter break. For full time: \$600.00. The part time amount shall be \$300.00 .(Valantis)

Second: DiGiovanni

Vote: Yea - 4
No - 0

Motion Carries

5. Recurring Expenditures List: Mr. Drake presented the board with an updated list of recurring expenditures that will not require individual approval.

Motion: Adopt the new Recurring Expenditure list as presented by Mr. Drake. (Valantis)

Second: DiGiovanni

Vote: Yea - 4
No - 0

Motion Carries

6. Kindergarten Classes and Class Sizes: The board discussed whether or not it was possible to take in another three Kindergarten classes given the school's expansion and limited classroom space.

Motion: The Board directs the Principal and the Representative of the Board of Directors to determine the optimal number of classes at each grade level, the composition of those classes and the class size on an ongoing basis based on the facility capacity, state regulations regarding class size and the

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most appropriate class organization for student growth and learning.
(Valantis)

Second: Newman
Vote: Yea - 4
 No - 0

Motion Carries

7. Review Year Round Schedule and Recommend Calendar for 2014-15 School Year: The board discussed the benefits, deficits and experience of the year round school calendar.

Motion: The Board directs Mr. Drake to research the effects of the year round calendar and to develop, along with the principal, a calendar for the 2014-15 school year. (Valantis)

Second: DiGiovanni
Vote: Yea - 4
 No - 0

Motion Carries

8. Florida School Recognition Program: The board discussed the way it wishes to use any school recognition money that was earned by the middle school. The consensus, since all staff are receiving Holiday stipends, is to use the funding for extra personnel and equipment.

Motion: The Board wishes to use any school recognition funds as non-recurring payments for temporary personnel to assist in maintaining or improving student performance and for the purchase of educational equipment and materials as provided in State Board rule. The board directs the treasurer to agree to this provision should the middle school staff agree.
(Valantis)

Second: DiGiovanni
Vote: Yea - 4
 No - 0


Motion Carries

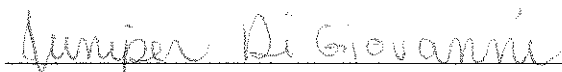
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MEMBERS CONCERNS

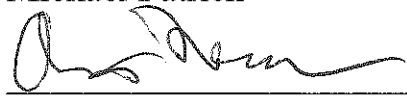
- **Next Meeting:** Ms. Valantis requested that the board meet in February, 2014 at the school.

These minutes were faithfully recorded by Juniper DiGiovanni, Secretary. We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 11-13-13.


Cheryl Valantis


Juniper DiGiovanni


Michael Patrick


Arthur Newman