

<p style="text-align: center;">Minutes of the Board of Directors One Room School House Project, Inc.</p>

Meeting Date: 12-26-16
Time: 4:00 PM
Location: 3842 Newberry Road
Gainesville, FL 32607

Call to Order: Dr. Terzian called the meeting to order at 4:00 PM.
Roll Call was taken.

Members Present:	Arthur Newman	Board Treasurer
	Sevan Terzian	Board President
	Michele Borst	Board Secretary
	Tom Allin	Board Vice President

In Attendance:	Neil Drake	Board Representative Principal Designee Parent Representative ORSH
	Diane Drake	Business Director Parent Representative ORMS
	Sarah Sonberg	Vice Principal

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

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Board Representative Report: The Board Representative reviewed the schools' current student enrollment, employment situation, and academic progress.

He reported that Mr. Torres, the schools' current principal is actively looking for other employment at this time. He introduced Sarah Sonberg, the Vice Principal and Building Administrator for the small school, to the board. The board interviewed Ms. Sonberg. Mr. Drake strongly recommended that Ms. Sonberg replace Mr. Torres when a replacement was needed. He suggested that, due to many circumstances including Mr. Torres' search for other employment, this could be necessary at any time.

Dr. Newman suggested that the Board appoint Ms. Sonberg as the next principal to be ready to step in when necessary.

Financial Report: The Business Director presented the board with the most recent financial information. Dr. Newman presented the Board with budget amendments and a new Cooperative Agreement that accounts for the purchase of the facilities.

The business director outlined the specifics of the facilities purchase. In order to minimize the cash at closing needed from school funds, the seller will absorb all closing costs. Also, the seller will hold a second mortgage with no down payment. This note will be amortized over twenty years with no payments until July, 2017.

As noted in the board's conditions for approval of the purchase from the August meeting, "the interest rate is below 4.5%, and monthly payments are substantially lower than the current lease payments."

The Board notes that on its twentieth anniversary it has purchased a fabulous facility and that in its next twenty years it will own the facility outright.

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ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Board Meeting of 8-20-16 as they have been recorded. (Terzian)

Second: Newman

Vote: Yea - 4
 No - 0

Motion Carries

2. Adopt Minutes:

Motion: Adopt the minutes from the Executive Board Meeting of 11-12-16 as they have been recorded. (Terzian)

Second: Newman

Vote: Yea - 4
 No - 0

Motion Carries

3. Use of Awards Funding: The elementary and middle school will be eligible for the state award program. Mr. Drake suggested that the board use the reward funding for the same purposes as it did last year.

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Motion: The Board of Directors designates that 50% of any state school grade awards funding for the 15-16 testing be used for staff bonuses to be distributed as an equal percentage of staff salaries, and that 50% is to be used for additional teaching staff for tutoring in preparation for state testing and tutoring. Mr. Drake is to seek approval of faculty for this funding formula. (Terzian)

Second: Newman

Vote: Yea - 4
No - 0

Motion Carries

4. Appoint Principal: The Board of Directors discussed the appointment of Sarah Sonberg to be the next principal. The board noted that she has been a teacher and administrator at the school for ten years and that she has taken on new administrative duties, including curriculum planning and oversight, as well as employee training, oversight and evaluation. Dr. Newman noted that, when the previous Principal's employment had come into question, the Board had given the Board Representative the authority to make personnel changes when key employees were involved.

Motion: Sarah Sonberg is designated as the next principal of the Project's schools. The date of her appointment will be determined by the Board Representative based on his assessment of the schools' immediate needs. The terms of Ms. Sonberg's current contract will remain the same if she is appointed during the 2016-17 school year. Dr. Newman is authorized to negotiate and sign a contract for principal for the 2017-18 school year. (Terzian)

Second: Borst

Vote: Yea - 4
No - 0

Motion Carries

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5. Budget Amendment for 2016-17: The Board reviewed the budget amendment presented by Dr. Newman that will facilitate the purchase of facilities.

Motion: The Board of Directors approves the Budget Amendment.
(Terzian)

Second: Borst

Vote: Yea - 4
 No - 0

Motion Carries

6. Approve Initial School Calendar for 2017-18 School Year.

Motion: The Board of Directors adopts the planning calendar for the 2017-2018 school year as presented. (Newman)

Second: Terzian

Vote: Yea - 4
 No - 0

Motion Carries

7. Approve Closing for Purchase of Facilities:

Motion: The conditions for approval of the purchase of the school facilities having been met, the Board of Directors authorizes the setting of a closing date and the purchase of the currently leased facilities at 4180 and 3930 NE 15th Street, Gainesville, FL 32609.

The Board approves the terms of the First and Second Mortgages as presented.

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The Board authorizes the Treasurer and the Business Manager to make necessary financial and banking arrangements to facilitate the purchase of the currently leased facilities. This authorization includes the President and/or Treasurer representing the Project and signing any closing documents, mortgages, notes, or contracts relating to the facilities purchase.

The Business Director, Treasurer and Board Representative are authorized to transfer funds, open new banking accounts and close unnecessary accounts necessary for the purchase of facilities. (Newman)

Second: Borst

Vote: Yea - 4
 No - 0

Motion Carries

8. Approve Expenditures of Reserve Funds:

Motion: The Board of Directors approves the expenditure of up to \$350,000.00 of reserve funds of The One Room School House Project, Inc. if needed for facilities purchase, curriculum purchases, technology and software purchases or stipends. The Board of Directors approves the expenditure of up to \$200,000.00 of reserve funds of One Room Middle School if needed for facilities purchase, curriculum purchases, technology and software purchases, Additional Instructional needs or stipends.
(Newman)

Second: Terzian

Vote: Yea - 4
 No - 0

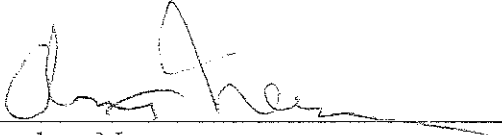
Motion Carries

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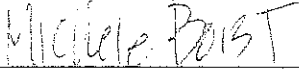
MEMBERS CONCERNS

- **Next Meeting:** Dr. Terzian requested that the board meet in March.


These minutes were faithfully recorded for Michelle Borst, Secretary.
We agree that these minutes honestly and faithfully represent the business of
the Board of Directors at their meeting on 12-26-16.




Arthur Newman



Michele Borst



Sevan Terzian



Tom Allin